



## Print Trade/Donation Application

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Ink Works is happy to donate our services to our community. Please fill out this form so that we may evaluate your request in a more efficient manner. Every form received will be evaluated and considered. If you'd like to get a quote on your project, we offer competitive pricing on all print services and promotional products, and we'll work with you to find a suitable solution regardless of budget size. A donation request may not be approved but in no way reflects our beliefs or opinions.

**All supporting forms and documents must be attached for tax exempt or non-profit status before processing can begin. Current accounts with updated information do not need to resubmit these forms.**

Organization Name: \_\_\_\_\_

Project/Fundraiser/Event Name: \_\_\_\_\_

TaxID#(IfApplicable): \_\_\_\_\_

Contact Name : \_\_\_\_\_

Contact Number : \_\_\_\_\_

Contact Address : \_\_\_\_\_

Contact Email : \_\_\_\_\_

Print Requested (handbills, postcards, flyers, posters): \_\_\_\_\_

\_\_\_\_\_

Print Specifics (size, color, bw, D/S, S/S, paper type): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Quantity of each item requested \_\_\_\_\_

Date Needed By: \_\_\_\_\_

Promotional Consideration Given To Ink Works if any (please check one):

Logo on finished pieces \_\_\_\_\_

Sign/logo up at event \_\_\_\_\_

None \_\_\_\_\_

Other (please describe) \_\_\_\_\_